Date: 4/22/2019
Time meeting called to order: 12:11pm           Adjourned: 12:43pm
Location: Phone conference

Attendees:
☒ Ed Zimmer – President*
☒ Chip Darius – President Elect*
☒ Kevin Galotti – Vice President*
☒ Walt Tucker – Treasurer*
☐ Michael Stanczyc – Secretary*
☐ Maryanne Steele – Past President*
☐ Joe Bongiovanni – Construction Practice Specialty
☐ Nathan Fague – Communications Chair, Jobs Chair
☐ Maryanne Steele – Nominations
☐ Laura Casey - Newsletter Editor
☐ David Butterfield – Awards & Honors Chair
☐ Walt Tucker – Government Affairs Chair
☐ Theresa D’Amelio – Chapter Student Affairs Chair
☐ Ralph Willing – Scholarship Chair
☐ – Western Massachusetts Chair*
☐ Jack Braddock – Foundation Liaison
☐ Sylvia Malinsky – Chapter Membership Chair
☐ - Delegate*
☐ - Delegate*

Quorum present: Yes / No (a majority of the * need to be in attendance to make it a quorum) A quorum for a meeting of the Executive Committee shall be defined as a majority of the Committee members, at least one of whom shall be the President,
President-Elect or the Treasurer. The Executive Committee shall consist of the Elected Officers as defined in Article V, Section 1 plus the immediate past president and the Section Chairperson from any affiliated Sections. **YES**

**Approval of the previous minutes:**

**Treasurer’s Report:** Executive Committee meeting minutes must reflect submittal and approval of the monthly financial report. Approved / Not Approved **Approved**

**Old/New Business Items**

- Mike S has the new ASSP table drape. It needs to get to Maryanne S. for the OSHA Summer Summit
- Walt T. mentioned that now that we have the former Nutmeg chapter money back from Society, we should put it to use.
- The treasurer’s report was accepted
- A discussion was had concerning auditing the annual financial report. Walt will upload the material to the drop box and Mike S. will audit.
- The following was assembled for the election slate for the 2019-2020 year:
  
  President – Ed Zimmer  
  President Elect – Kevin Galotti  
  Vice-President – Chip Darius  
  Secretary – Elizabeth Velky  
  Treasurer – Walt Tucker  
  Western Mass Chair – Maryanne Steele
- Kevin Galotti and Ed Zimmer will be attending the PDC in New Orleans, June 9-12. The Chapter will be paying for Kevin. Ed’s company will be paying for him to attend. Ed will be representing the Chapter for the Gold status for the past year.
- The OSHA Summer Summit is going to be held on June 19th. Volunteers are needed to staff the ASSP table. Contact Maryanne Steele if you can help out.
- We will be having a chapter meeting in mid-July at Walt’s new office in Hamden.
- Laura Casey, our newsletter editor, made contact with a person in Ghana and they will be co-presenting at the upcoming PDC. She has a Go Fund Me
page set up to help with her travel expenses from Ghana. Walt made a motion to donate $500 to help with the cause. The funds will be directed to Laura Casey to avoid the Go Fund Me fees. We should get a receipt of some sort (hotel, plane ticket, etc)

- Elizabeth Velky needs to be set up to be able to sign checks through the bank.

**Exact wording of all motions including names:**
Mike S. Motion to accept the Treasurer’s report, Chip D. 2\textsuperscript{nd} the motion.
Walt T. made a motion to allocate $500 to assist the representative from Ghana to attend the PDC. Chip D. 2\textsuperscript{nd} the motion.

**Results and number of votes**
Treasurer Report - All in favor – Passed.
$500 for travel expenses for PDC - All in favor - Passed

**Motions tabled or postponed**
None

**Date/Time and Location of the next meeting: TBD**

Michael Stanczyc
Secretary
CT Valley Chapter
ASSE