

## American Society of Safety Engineers CT Valley Chapter

### Executive Committee Meeting Minutes

Date: 2/4/2015

Time meeting called to order: 12:15

Adjourned: 1:15

Location: Phone Conference

Attendees:

- Marc Nettleton – President\*
- Nathan Fague – President Elect\*
- Chip Darius – Vice President\*
- Tom Benedict – Treasurer\*
- Michael Stanczyc – Secretary\*
- Jeannine Derouin – Past President\*
- Joe Bongiovanni – Construction Practice Specialty
- Dave Gelpke – Communications Chair, Jobs Chair
- John Able, CSP – Nominations, Newsletter Editor
- Dave Boutin, CSP – Awards & Honors Chair
- Walt Tucker – Government Affairs Chair
- Tim Healy – Chapter Student Affairs Chair
- Ralph Willing – Scholarship Chair
- Maryanne Steele – Western Massachusetts Chair
- Jack Braddock – Foundation Liaison
- Sylvia Malinsky – Chapter Membership Chair
- Delegate\*
- Delegate\*

**Quorum present:** Yes / No (a majority of the \* need to be in attendance to make it a quorum) Yes

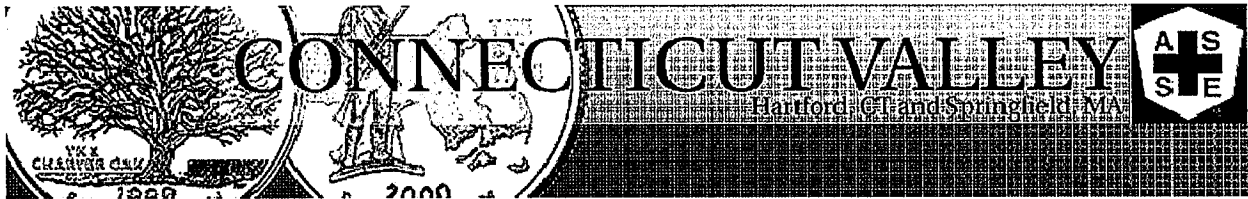
**Approval of the previous minutes:** Yes



**Treasurer's Report:** Executive Committee meeting minutes must reflect submittal and approval of the monthly financial report. Approved / Not Approved –  
**Approved**

### **Old/New Business Items**

- Tim Healy responded to the CT Science Fair and needs approval to allocate \$750 for Award money.
- Tom has been in communication the Society to get the recently opened PayPal account active on the website for prepayment of chapter meetings among other things. A discussion was had about a cancellation policy for meetings. It was decided to leave that as an open item based on the venue of the meetings. There is also a transaction fee of 2.2% plus \$0.30 (should typically be about a \$0.55 charge)
- CBIA is looking for speakers for their conference coming up on May 21<sup>st</sup>. The conference will be held at the Crowne Plaza in Cromwell CT. The Chapter will be recommending some topics and speakers. ASSE members will be able to attend at CBIA member rates. Pricing has not yet been determined.
- Tom has the Chapter Booth in his possession. It is available for conferences or whoever else would need it.
- Tom mentioned to the Board that he is unfortunately unemployed. The Society generally prefers the Treasurer to be actively employed. No one raised a concern about this at the board meeting (unemployed treasurer). If there is a concern, please contact Marc Nettleton. Marc noted that there is nothing in the Chapter By-Laws concerning this.
- The Chapter will start having a 50/50 raffle at upcoming Chapter meetings, the next one being the joint meeting with the AIHA
- It was noted that the Chapter needs to get Marc on the checking account.
- Mike S is looking for the Board members to submit pictures for the website. If you are interested in doing so, please forward a picture to him.  
[mikes@mcpheeusa.com](mailto:mikes@mcpheeusa.com).



- The Chapter needs to put together a Nominations Committee for the upcoming elections. Jeannine will head up that effort.
- Maryanne gave a brief update on the 2015 OSHA Summer Summit scheduled for June 23rd – see attached.
- The Chapter is in need of an Awards & Honors Chairperson. Let Marc know if you are interested.
- Marc mentioned that he would like to have a technical meeting sometime in March. We need a speaker for that session. Contact Marc if you have any ideas.
- Marc mentioned that he is looking to schedule the Past Presidents meeting sometime in April. The Hawthorn Inn is no longer in business. Looking to possibly have it at the Manor Inn in Southington.
- Rebuild Hartford is coming up on April 25<sup>th</sup>. This is an annual event that provided for performing maintenance and repairs to Hartford residents who could not otherwise have them done. There are teams of people assigned to each house and they like to have a safety representative with each team to look after safety. It is a rewarding experience and a great volunteer opportunity. Contact Dick Pfiefer if you are interested in helping out.



**Exact wording of all motions including names: None**

**Results and number of votes**

- Vote to appropriate \$750 for Ct Science Fair Awards – approve unanimously.
- Vote to accept the terms of the Paypal transaction fees – approved unanimously.

**Motions tabled or postponed - None**

**Date/Time and Location of the next meeting: TBD**

Michael Stanczyc  
Secretary  
CT Valley Chapter  
ASSE

## 2015 OSHA Summer Summit Meeting No. 3

01/23/2015

### **Attendees:**

D Varney, OSHA Springfield (DV)  
M. Steele, UMass and ASSE CVC (MS)  
Kathy Flannery, L&WD (KF)  
G. Sousa, SCWNE (GS)  
S. Humphries, DLS (SH)  
Dave Rosinski, Noble Hospital, director (DR)  
Andy Palhof, OSHA (AP)  
Diane Malachowski, Keene OTI (DM)

### **Missing Members: None**

Introduced Dave Rosinski, Noble Hospital and New England Health Care Engineering Society NEHES.org... he is trying to see if there is a place he can assist, promote, facilitate the Summit with the Society.

**Date of Summit:** June 23, 2015

### **Speaker gifts:**

*Not discussed at this meeting, keep on minutes for discussion at future meeting.*  
DM suggested fleece vests with logo  
Other logo item.

### **Registration Fee:**

This year \$35 by 5/23, \$60 after that date. Parking, continental breakfast, lunch and break included  
Had previously discussed offering free attendance to students; perhaps trade volunteering for free attendance for students  
DM Previously verified registration can be accomplished through an Event site set up a Keene. Will allow for automatic generation of the receipt upon payment. Registrations will be forwarded somehow to SH to provide confirmation to registrants.

### **Gmail Account:**

Maintain OSHASummerSummit@gmail.com account. Susan to handle inquiries. She is planning to set up an automatic reply for incoming mail indicating that they will be notified when we are taking registrations

### **Vendors:**

Need to make a vendor registration form. Diane M to see if they can do the vendor registration as well.  
Last year silver 250/gold 400  
This year go with one price, \$400 two attendees and parking included.  
Comp SCWNE, OTI, ASSE, OSHA

MS to verify projected vendor income vs. costs so that we can be sure that the vendor cost will cover the room rental, should not be an issue since we are going to one sponsorship level. Previously discussed Vendor bingo or punch card to get attendees around to the vendors. –Not discussed at this meeting, on the table for a future meeting.

**Save the date:**

1000 Cards are being printed now and will be able to get them out next week. The following requests were made for cards.

GS 150

KF 50

DV 50

Gail Sweeney 20

DM 500

MS 20

DR 100

DV to email final electronic version to the group so that it can be used in electronic mailings.

**Registration Form:**

Cathy from OTI to work on the registration form with Continuing Ed group. Topics firmed up, and forwarded to Diane M. Diane will let us know when they think they can have the flyer by. Want to be able to include topics as a minimum and ask registrants to indicate 3-4 topics of interest to enable us to appropriately assign rooms. L&WD will print.

**Registration Event Website:**

Website will need to be ready when registration form goes out Date TBD.

**Advertisement:**

*Not discussed at this meeting, keep on minutes for discussion at future meeting.*

Include Quicktakes, radio stations, etc.

Include some of the photos from last year in promotional material

**Proposed Speakers/Topics: Need to firm up the topic list by 1/23.**

Dr Michels, Keynote or Regional I Administrator Dale has started the process. With regional administrator, Dale is continuing the process, will need more by next week.

Another option CEO of National Safety Council. Deborah Hersman, formerly Chairman of the NTSB

Jean Haertl, Workplace Violence Confirmed

Floor finishing, slips trips and Falls, Speaker from TX that DV knows Confirmed

Machine guarding – Kevin Clark Confirmed

Cranes – Rick Devine Confirmed

OSHA Recordkeeping- Andy Palhof Confirmed

OSHA Case Studies – Health and Safety

Teresa Ferera, IH Case Studies Methylene Chloride and Isocyanites unable to attend need second topic

Isocyanate- Marvin Lewiton Confirmed

Basic Electrical –Lee Marchesault Confirmed

Regional and Local emphasis programs (will OSHA be knocking on your doors)

Silica, lead, scrap programs Dale to confirm or blend into preparing for the oSHA inspection

Lead in Construction RRP & OSHA Dan Knapik or Greg from Abide Not Confirmed yet Dale to confirm

Construction for General Industry – what are my obligations as the host employer, multi employer worksite, temp workers.... Kim Lee Confirmed

Safety by Design – Jason Edict & Gary Cunnigham Confirmed

Noise – Noise assessment in Construction Industry and General Industry with Control emphasis

- Steve Larson (Keene) Diane to confirm

Ergonomics Dale/Dian to see if Dave May available

Confined space- Nancy Pearce Unable to attend, new speaker.

Powered Industrial Trucks - Fork truck, mention new changes to hoisting license. Gerry confirmed he can present.

MAIN EVENT – Need to explore further. Items discussed to date include:

Dale to pursue seeing if we can get a sponsor to bring in a motivational speaker to speak on a real life accident, either as main event or one of the break out sessions.

Vendor demo showcase-video so that it shows up to the screen. Have them help us choreograph

Maybury, sawstop

Buried alive

Lee Sheldon

Gerry Sousa – machine guarding accident

Effective safety training/ techniques – Justin, immediate feedbacks smart response. HP Hood

**Next Meeting:**

Feb 25. From 1:30-2:30 via Conference call. Call into 508-856-8222 code:1830