



# American Society of Safety Engineers CT Valley Chapter

## Executive Committee Meeting Minutes

Date: 4/20/2015

Time meeting called to order: 12:00

Adjourned: 1:00

Location: Phone conference

Attendees:

- Marc Nettleton – President\*
- Nathan Fague – President Elect\*
- Chip Darius – Vice President\*
- Tom Benedict – Treasurer\*
- Michael Stanczyc – Secretary\*
- Jeannine Derouin – Past President\*
- Joe Bongiovanni – Construction Practice Specialty
- Dave Gelpke – Communications Chair, Jobs Chair
- John Able, CSP – Nominations, Newsletter Editor
- Dave Boutin, CSP – Awards & Honors Chair
- Walt Tucker – Government Affairs Chair
- Tim Healy – Chapter Student Affairs Chair
- Ralph Willing – Scholarship Chair
- Maryanne Steele – Western Massachusetts Chair
- Jack Braddock – Foundation Liaison
- Sylvia Malinsky – Chapter Membership Chair
- Delegate\*
- Delegate\*

**Quorum present:** Yes / No (a majority of the \* need to be in attendance to make it a quorum)

**YES**



**Approval of the previous minutes:**

**Approved**

**Treasurer's Report:** Executive Committee meeting minutes must reflect submittal and approval of the monthly financial report. **Approved**

### **Old/New Business Items**

- 1) Tom has been working to get our website active so that registration and payment for meeting/events can be handled electronically. It appears that the system is active and functioning if you have a PayPal account, still working getting it functioning for credit cards without a PayPal account. Tom is also looking into other features that may be helpful such as capturing meal choices. PayPal has rejected our application for status as a non-profit organization. This will lead to slightly higher fees for transactions.
- 2) Voting was conducted for the Chapter SPY award and a President's Award. Voting was unanimous and was for John Able for the Chapter SPY and Maryanne Steele for the President's award. Congratulations to both of these members for the recognition they so deserve.
- 3) A request was made to appropriate approximately \$200 for getting plaques/Awards made up for the SPY and Presidents award. Unanimously approved.
- 4) National PDC – The ASSE will reimburse the President's expenses to attend the meeting if it is not picked up by their company. Marc has stated that he will not be able to attend. Jeannine had expressed an interest in going to receive the Chapter Award for the time that she was the President. Tim Healy will also be attending the conference. Jeannine will look into pricing. A vote was taken to authorize up to \$1500 for her to attend. A vote was also held to make both Tim and Jeannine delegates. The votes were approved unanimously.
- 5) A request was made for appropriating \$250 for donation to the National PDC. The monies were approved; however it did spark a conversation about the various donations to the Society that the Chapter makes and coordinating



these donations at a level that the Chapter can sustain. Tom mentioned that ultimately all of the donations to either the Area or National PDC's all benefit the same ASSE Foundation.

- 6) Marc ordered Pen/Pencil sets for speaker gifts. They should be in in a couple of weeks. It was noted that Marryanne would need some for the Summer Summit speakers. A sufficient quantity was ordered such that we should be good for a couple of years.
- 7) The ballots for the Chapter elections are ready to go. Jeannine will forward these to Dave for sending out. Jeannine will collect all the ballots.
- 8) Approximately 22 members have signed up for the upcoming Past Presidents dinner.
- 9) We are looking for a May presentation. Jeannine and Tom had some suggestions. Marc will follow up with them prior to the next meeting.
- 10) Nate was looking for reimbursement for the past Leadership conference. Tom will mail him a check. Nate also reminded the Chapter that he can host a future meeting at the Mystic Aquarium and that we still have a \$100 deposit/credit with them.
- 11) Tom mentioned that this year is the 70<sup>th</sup> anniversary for the Chapter and offered to head up a committee to find an appropriate way to celebrate. If anyone has any ideas or would like to volunteer, please contact Tom.

**Exact wording of all motions including names:**

None

**Results and number of votes**

All voting was unanimously approved:

- 1) Approved funding for Jeannine to attend the National PDC (\$1,500)
- 2) Funds were appropriated for SPY/Presidents awards (\$200)
- 3) PDC donation (\$250)

**Motions tabled or postponed**

None



**Date/Time and Location of the next meeting: TBD**

A handwritten signature in blue ink, appearing to read 'MS' followed by a flourish.

Michael Stanczyc  
Secretary  
CT Valley Chapter  
ASSE