



American Society of Safety Engineers CT Valley Chapter

Executive Committee Meeting Minutes

Date: 4/27/2017

Time meeting called to order: 12:00 Adjourned: 1:00

Location: Phone Conference

Attendees:

- Allison Bresloff – President*
- Maryanne Steele – President Elect*
- Dan Pivin – Vice President*
- Walt Tucker– Treasurer*
- Michael Stanczyc – Secretary*
- Nathan Fague– Past President*
- Joe Bongiovanni – Construction Practice Specialty
- Nathan Fague – Communications Chair, Jobs Chair
- John Able, CSP – Nominations, Newsletter Editor
- David Butterfield – Awards & Honors Chair
- Walt Tucker – Government Affairs Chair
- Tim Healy – Chapter Student Affairs Chair
- Ralph Willing – Scholarship Chair
- Maryanne Steele – Western Massachusetts Chair
- Jack Braddock – Foundation Liaison
- Sylvia Malinsky – Chapter Membership Chair
- Marc Nettleton - Delegate*
- Nathan Fague - Delegate*
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Quorum present: Yes / No (a majority of the * need to be in attendance to make it a quorum) YES



Approval of the previous minutes: Approved

Treasurer's Report: Executive Committee meeting minutes must reflect submittal and approval of the monthly financial report. Approved / Not Approved , April Financial report submitted after the board meeting, so it was not voted on.

Old/New Business Items

- 1) A discussion was had concerning getting Maryanne on the bank account. A current authorized signer will be required to go to a local branch and authorize her to be added
- 2) May meeting update: Joe Bongiovanni mentioned a possible tour of the under construction MGM casino in Springfield or a potential meet and greet with new members after the CBIA meeting in Cromwell, where Allison will be in attendance.. Maryanne mentioned the recent meeting at 6 Flags had a good mix of people for the location. Walt suggested having more regional meetings i.e. Fairfield, New Haven, Hartford, etc. Walt was going to look into our membership distribution. Allison suggested webinars may be a meeting solution for remote members. Allison also contributed some input from the ROC from the Maine/NH members, in that we need to be creative.
- 3) Election Update: Leadership forms are due by the end of May. We still have a couple critical positions that we need to fill including President Elect and VP. Nate reached out to potential likely members. He did not get a positive response. Nate has a draft document to send out looking for participation/request for nominations. It was mentioned the Ed Zimmer or Kate Novick may be good potential candidates. Western Mass Section Elections: A Secretary is needed. Michael Kaufman will be stepping up to fill the chair position for the section.
- 4) By-Laws – Not much to note. Subsequent to the meeting the By-Laws were voted on by the members and approved. A signed final copy has been posted on our website.
- 5) COMP Tool – Allison will start pulling the data together. Allison is shooting to get the chapter the Platinum Level Award. A reminder was put out to make sure to include the activities of the Western Mass Section.



- 6) On May 31st the Financial Checklist is due. Walt stated that we are pretty much done. We may need to upload it into the COMP tool.
- 7) Finances: We currently have approximately \$28K in the bank and ran a net loss for the year of \$3k. Walt commented that we are in good financial shape. Allison has requested the status of being able access the \$32K the Region was awarded as part of the Safety Matters Challenge. We did not get a clear answer on that. The money is being held at the ASSE Foundation.
- 8) Allison will be drafting a letter to the Society in an effort to finally retrieve the \$8k that the Society is holding from the dissolution of the old Nutmeg chapter.
- 9) The ASSE Leadership Conference is being held in Chicago, October 12th-14th. We are looking for suggestions on who should go. Maryanne suggested Michael Kauffman.
- 10) Delegate rRole. The ROC spent about 2 hours discussing the logo change and the dues increase. It is not clear what the logo means. Delegates can vote on the name change. A point was brought up to maybe send an email out to the members to get their input.
- 11) OSHA Summer Summit – the meeting has been allocated \$700 for speaker gifts and for getting CEU's set up. The meeting is coming up soon.



Exact wording of all motions including names:

None

Results and number of votes

None

Motions tabled or postponed

None

Date/Time and Location of the next meeting: TBD

Michael Stanczyc
Secretary
CT Valley Chapter
ASSE