



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

American Society of Safety Professionals

CT Valley Chapter

Executive Committee Meeting Minutes

Date: 8/22/2018

Time meeting called to order: 12:04 pm Adjourned: 1:10 pm

Location: Teleconference

Attendees:

- Ed Zimmer – President*
- Chip Darius – President Elect*
- Kevin Galotti – Vice President*
- Walt Tucker – Treasurer*
- Michael Stanczyc – Secretary*
- Maryanne Steele – Past President*
- Joe Bongiovanni – Construction Practice Specialty
- Nathan Fague – Communications Chair, Jobs Chair
- Maryanne Steele – Nominations
- Laura Casey - Newsletter Editor
- David Butterfield – Awards & Honors Chair
- Walt Tucker – Government Affairs Chair
- Theresa D'Amelio – Chapter Student Affairs Chair
- Ralph Willing – Scholarship Chair
- Michael Kaufman – Western Massachusetts Chair
- Jack Braddock – Foundation Liaison
- Sylvia Malinsky – Chapter Membership Chair
- Delegate*
- Delegate*
-

Quorum present: Yes / No (a majority of the * need to be in attendance to make it a quorum) **Yes**



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Approval of the previous minutes:

Treasurer's Report: Executive Committee meeting minutes must reflect submittal and approval of the monthly financial report. Approved / Not Approved

Approved – 7/27/18

Old/New Business Items

- Discussion was had concerning payment of the CT State Entity Tax arrearage of \$600+. Working through the Society it was deemed that we needed to pay this. It was also discussed that going forward, any required State fees be paid without having to vote on that particular expenditure. Walt has provided the Chapter debit card number to Chip D. so he can make the payment.
- There was a discussion concerning sending two representatives to the leadership conference in Orlando, October 4th-6th. Attendees are not known at this time, but a vote was had to approve funding for the conference not to exceed \$1,400. The Chapter is eligible for partial reimbursement of the cost, at \$700 for the first person and a max of \$1,000 if the Chapter sends two members.
- A discussion was had concerning setting up a technical meeting at On Track Karting in Wallingford for the week of October 22nd, on a not to exceed \$500 basis. Maryanne will be checking with the facility for details. The meeting cost is only for the meeting space and food/beverages. Racing will occur before the meeting and will be paid for separately by the participants.
- A discussion was had concerning a donation from the Chapter to support the silent auction at the upcoming 20th Annual New England Area Professional Development Conference (PDC) November 13th-14th in Southbridge Mass. It was agreed upon to donate a \$100 Visa gift card, not to exceed \$110 including activation fees. Nathan Fague has also generously agreed to donate tickets to the Mystic Aquarium again this year. Thanks Nate and thanks to Mystic Aquarium for the donation.
- A discussion was had concerning setting up a holiday meeting for December. Several locations were discussed and interest was expressed in ESPN.



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- Walt discussed the Chapter bank account and that our account has been updated to reflect the Society name change to the ASSP. Walt had suggested that an additional officer be added to the account and suggested that the Secretary be added due to the typical longer duration of the position so that the account would not have to be changed every year as members are voted in to the various positions. It was approved to do this.
- Maryanne gave a summary of the discussion from the last Area Operating Committee meeting, discussing promoting the PDC, support of the PDC silent auction, update the officers on the website, Webinar vs. Zoom (free): monthly financials sent to the Region, next AOC meeting 11/12/2018.
- A discussion was had concerning filling the vacancy of the Western Mass Section Chairperson and Jobs Chair. Pending a review of the Chapter Bylaws, a motion was made to install Maryanne as the Western Mass Chair temporarily until a permanent replacement is found.

Exact wording of all motions including names:

- 1) Vote to approve payment of CT State Entity tax arrearage.
- 2) Vote to approve any required state fees without voting on expenditures.
- 3) Vote to send up to two members to the Leadership Conference in ORD/October 4-6, not to exceed \$1400.
- 4) Vote to hold Technical meeting at On Track Karting, Wallingford for week of October 22nd, not to exceed \$500.
- 5) A motion was made for a \$100 Visa branded gift card to be donated as support for the 20th annual PDC in MA this November. Up to \$110, inclusive of Visa activation fees.
- 6) A motion was made to install Maryanne as the Western Mass Chair temporarily until a permanent replacement is found (pending bylaws review).
- 7) A motion was made to add Mike Stanczyc to the current bank account.

Results and number of votes

- 1) Motion passed, all in favor, none opposed.
- 2) Motion passed, all in favor, none opposed.
- 3) Motion passed, all in favor, none opposed.



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- 4) Motion passed, all in favor, none opposed.
- 5) Motion passed, all in favor, none opposed.
- 6) Motion passed, all in favor, none opposed.
- 7) Motion passed, all in favor, none opposed, Mike Stanczyc abstained from voting.

Motions tabled or postponed

None

Date/Time and Location of the next meeting: TBD

A handwritten signature in blue ink, appearing to read 'M Stanczyc', with a long horizontal flourish extending to the right.

Michael Stanczyc
Secretary
CT Valley Chapter
ASSE